**FORM OF APPLICATION SEEKING INFORMATION UNDER RTI, ACT, 2005**

**(SEE RULE 3)**

FORM –A

TO,

 The Central Public Information officer

 Central Excise Commissionerate

 7-A, Ashok Marg, Lucknow

 Name of Applicant: R. K. Pahwa

Sir,

Subject: Application for obtaining information under the Right to Information Act 2005 regarding availability. of APAR of officers of Group B .

Please refer to your order dated21.12.11 issued videC NoV(30)TechRTI/RKP/164/2011/12258 in which you have provided information regarding dates of writing and reviewing of APARs by Shri Tapan Kumar, the then Assistant Commissioner, Central Excise Lucknow for the year 2010-2011 in which . to my question at para 7 of my application “How many APAR have been reported and reviewed after due date by Shri Tapan Kumar Assistant Commissioner in terms of DOPT OM NO 21011/02/2009-EsttA dt 16.02.09(copy enclosed) you have provided answer as 06,.

 1 Please provide the name and designation of each of the 06 officers referred above.

2 Further please provide the details of all pending APARs of the officers of Group B for the year 2010-2011 and 2011-12. As per the guidelines of Department of Personnel and Training, all APARs for 2010-11 should have been written by july2011 and reviewed by August 31, 2011.Similarly, all APARs for 2011-12 should have been written by july2012 and reviewed by August 31, 2012 and in case of non-writing of APAR by any reporting or reviewing officer by this deadline, adverse entries were to be made in the service record of such irresponsible and inefficient reporting and / or reviewing officers.

3.          In such cases, details of the action taken by the Ministry/Secretary/Commissioner/Competent authority against each of the defiant Reporting Officers and / or the Reviewing Officers may please be provided.

4.         If no action was taken by the Ministry/Secretary/Commissioner/Competent authority against any of such inefficient officer/s, details may please be provided. If Ministry /Secretary/Commissioner has justified that no adverse action has to be taken against any of such irresponsible officer, please provide copies of such internal notings.

5.     Please also provide details of the action taken by the Ministry/ Secretary/Commissioner/Competent authority to avoid such happening in future.

 I state that the information sought is covered under RTI Act and does not fall within the exemptions contained in sections 8 or 9 or any other provisions of the Right to Information Act, 2005 and to the best of my knowledge it pertains to your office.

 The fee for RTI in the form of IPO No 89935 Dated 06 -11-2012 is enclosed.If additional fee is required the same may be intimated with a reasoned order.

 R.K. Pahwa

7/104 VIKAS NAGAR

Lucknow-226022